



VALLUVANAD

ENGLISH MEDIUM SCHOOL

MUNDAKKOTTUKURUSSI P.O. SHORANUR-2, PALAKKAD DIST. Phone : 0466 2228011

GRIEVANCE REDRESSAL COMMITTEE

SI No:	NAME	DESIGNATION
1	RADHIKA	CHAIRMAN
2	PREETHA.K	ADMINISTRATOR
3	SOUMYA .K	PRINCIPAL
4	SABITHA .P	VICE PRINCIPAL
5	REMYA. M	ACRDEMIC COORDINATOR
6	SANDHYA. K.R	STAFF SECRETARY
7	BINDU.P	PRE PRIMARY COORDINATOR
8	AYSWARYA P.V	UPPER PRIMARY CO ORDINATOR
9	ASHWIN PRABHAKAR	STUDENT(VIII)
10	SHIFNA .P	STUDENT (VIII)
11	VRINDA RAVIKUMAR	PTA PRESIDENT
12	SATHEESH BABU	PTA
13	KRISHNAKUMAR	LEGAL ADVISOR
14	MAHESH	SUB INSPECTOR OF POLICE(SHORANUR)



Principal
Valluvanad English Medium School
Mundakkottukurussi
Shoranur- 2, Pin- 679122

Manager
Valluvanad English Medium School
Mundakkottukurussi
Shoranur- 2, Pin- 679122

OBJECTIVE

A Grievance Redressal Committee has been formed in our school to settle genuine grievances of students, staff and parents up to a satisfactory level so as to create a healthy relationship among the students, parents employees and employers. The grievance will include any matter relating to students and staff. The committee is requested to contribute effectively to dispose of the grievances at the earliest.

RULES

1. To deal with all the genuine grievances of students and staff of the school.
2. All complainants should submit their grievances to the committee in writing or online via the school website.
3. The committee will meet at least once a month to resolve the grievances.
4. To take a conclusive decision and submit its recommendations to the deciding authority for removal of alleged grievances.
5. The student/staff shall bring up his grievance in a prescribed format immediately to the grievance cell without fail. The number of grievances settled or pending will be reported to the Principal/Director every month.

PROCEDURE:

A complaint box is provided on the ground floor for students to submit grievances in writing.